



SHRI GAJANAN SHIKSHAN SANSTHA'S
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING,
SHEGAON – 444203, DIST. BULDHANA (MAHARASHTRA STATE), INDIA

* Recognized by A.I.C.T.E., New Delhi, * Affiliated to Sant Gadge Baba Amravati University, Amravati &
* Approved by the D.T.E., M.S. Mumbai

Ph.Nos : 8669638081 / 8669638082
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Ref.No.GMCE/IQAC/2021

Date: 15/07/2021

To,
All Authorities and Members,
IQAC, SSGMCE, Shegaon.

Sub: Meeting Notice.


Respected Sir,

All authorities and members of the IQAC are hereby informed that the IQAC meeting is scheduled on 22/07/2021 at 11:00 a.m. It will be conducted online via Microsoft Teams.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

- Item No. 1: Review of previous meeting minutes
- Item No. 2: To approve the Academic Calendar for the academic year-2021-2022
- Item No. 3: Discussion on Outcomes of IQAC 2020-21
- Item No. 4: Action plan for current Academic year.
- Item No. 5: Student Publication
- Item No. 6: Framing Research Policy
- Item No. 7: Road Map for Continuous Improvement
- Item No. 8 : Conduction of Gender Equity Programmes
- Item No 9 Any other items with the permission of the Chair.


Dr.A.U.Jawadekar
(IQAC Coordinator)

Dr.S.B.Somani	Principal
Prof. D.L.Bhombe	Dean Academics
Prof. V.M.Umale,	Dean, Exams
Dr.N.A.Patil	HOD, ASH
Dr.S.R.Paraskar	HOD, ELPO
Dr.S.P.Trikal	HOD, MECH
Dr.S.B.Patil	HOD, CSE
Dr.A.S.Manekar	HOD, IT
Dr H.M.Jha	HOD ,MBA
Prof.A.V.Patil	Registrar
Mr Anup Agrawal	Alumni
Dr. S.S.Jadhao,	R&D Chief Coordinator



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Minutes of the meeting of IQAC

24/07/2021

As per the meeting notice of the IQAC dated 15-07-2021, the meeting of the IQAC was held online on 22/07/2021 at 11.00 am via Microsoft teams.

The following Authorities and Members of the IQAC were present for the meeting.

Dr. S.B. Somani	Principal	
Prof. D.L.Bhombe	Dean Academics	
Prof. V.M.Umale	Dean, Exams	
Dr.N.A.Patil	HOD, ASH	
Dr.S.R.Paraskar	HOD, ELPO	
Dr.S.P.Trikal	HOD, MECH	
Dr. S.B.Patil,	HOD, CSE	
Dr.A.S.Manekar	HOD, IT	
Dr. H.M.Jha	HOD, MBA	
Prof.A.V.Patil,	Registrar	
Mr. Anup Agrawal,	Alumni (Attended online)	
Dr. S.S.Jadhao	R&D Chief Coordinator	
Dr.A.U.Jawadekar	IQAC Coordinator	

The meeting was held as per the agenda.

Item No 1: Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 15/01/2021 were reviewed and approved without any modifications.

Item No. 2: To approve the Academic Calendar for the academic year 2021-22

Resolution No.2: Dean Academics presented copies of the proposed academic calendar for the academic year 2021-22 to the authorities and members for their review. It was decided that the activity schedule could be revised as needed in response to the on-going



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Covid-19 pandemic, in alignment with notifications received from Sant Gadge Baba Amravati University

Item No. 3: Discussion on Outcomes of IQAC 2020-21

Resolution No.3: The IQAC Coordinator commenced the discussion by expressing gratitude and extending congratulations to everyone for their valuable contributions to the outcomes and achievements.

An overview was provided of the various workshops, skill development programs, and curricular activities conducted to enhance student development. Furthermore, congratulations were extended to the Head of the Electrical Department for successfully securing an AICTE Grant of Rupees Eighteen Lakhs Seventy-Two Thousand under the MODROB scheme. The report also detailed the successful execution of STTPs/FDPs by various departments, and special recognition was given to faculty and students for their accomplishments. The report also included information about the successful completion of a six-month training program for three faculty members: Mr. V.S. Karale, Mr. A.S. Tale, and Dr. P.M. Kuchar at FAB Lab Pabal. Continuing the discussion, the Research Coordinator provided an update on the development status of the FAB Lab being established at the institute.

Mr. Anup Agrawal highlighted the profound transformations and challenges facing the education sector in the 21st century. He appreciated the efforts the institution is taking to develop students' skills beyond listening, watching, and remembering. He further suggested utilizing advanced learning tools to enhance learning.

Valuable insights and suggestions for further enhancing the effectiveness of IQAC initiatives were offered by Mr. Anup Agrawal.

Item No. 4: Action plan for current Academic year.

Resolution No.4: The department heads presented their action plans for the academic year 2021-2022. The Head of the Electrical Department discussed the upcoming "Qualitative Research Methods and Academic Writing" workshop scheduled for October and outlined



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other departmental programs. The Head of the Electronics Department provided details about the "Hands-on Workshop on Internet of Things (IoT) and Robotics." Similarly, the Head of the Mechanical Department highlighted their department's planned events, with a special focus on the Faculty Development Program on Advanced Materials & Manufacturing for Industry 4.0. The Heads of the Information Technology and Computer Science and Engineering departments also shared their upcoming activities. The IQAC Coordinator recommended organizing FDP/STTP/workshops related to research and development activities. The Principal recommended timely official announcements for all scheduled activities.

Item No. 5 Student Publication.

Resolution No.5: The IQAC coordinator discussed the development of a comprehensive framework for quality assurance aligned with the institution's goals and mission. In this regard, the coordinator suggested that student publication based on their projects should be made mandatory. The Principal further emphasized that this initiative would assist students in achieving specific Program outcomes and instructed the coordinator to communicate this decision to all departments.

Item No. 6 : Framing Research Policy

Resolution No.6 : To institutionalize quality assurance strategies and processes, IQAC coordinator proposed the framing of a research policy with the aim of nurturing a dynamic research ecosystem among students and faculty. During the discussion, some members recommended that this policy should clearly delineate objectives and goals for research, ensuring that research endeavours remain in alignment with the institution's mission and vision. The Principal instructed the Chief Research Coordinator to convene a meeting of department coordinators and initiate the process of crafting the policy.

Item No. 7: Road Map for Continuous Improvement

Resolution No.7: The IQAC conducted a review of the teaching-learning process and learning outcomes, subsequently proposing a roadmap for continuous improvement.



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During this discussion, the IQAC coordinator emphasized the importance of addressing the remarks provided by the Accreditation team. The coordinator outlined the process briefly, which entails collecting data on CO and PO attainment, analysing this data to identify gaps, and formulating action plans to mitigate these gaps. This suggestion received unanimous approval from all committee members. In response, the Principal instructed the IQAC coordinator to disseminate the guidelines to all departments for their implementation

Item No. 8: Gender Equity Program Implementation


Resolution No. 8: The Principal emphasized the importance of conducting programs to promote gender equity. In this context, the IQAC coordinator provided an overview of the programs planned by the Women's Development Committee (WDC) to address this issue. One of the planned programs involves a talk by Women's Rights Activist Nargis Taraki, who was recognized as the iWoman Global Awardee in 2020.

The Principal recommended meticulous planning to ensure the smooth execution of this event. Additionally, he emphasized the importance of adhering to the gender sensitization plan.


Item No. 9: Any other items with the permission of the Chair

No Item

The meeting concluded with vote of thanks.


Dr.A.U.Jawadekar
(IQAC Coordinator)




Dr. S.B.Somani
(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.



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Action Taken Report

Minutes of Meeting: Dated 22-07-2021

Meeting on	Actionable Points	Action Taken
Item No.1	To confirm the minutes of meeting dated 15/01/2021	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	To approve the Academic Calendar and Planner for the academic year 2021-22	The IQAC Coordinator documented the approved academic calendar ensuring it is readily available for reference and dissemination among faculty, staff, and students. It was uploaded to the college's official website and shared via relevant communication channels.
Item No.3	Outcomes of IQAC 2020-21	The IQAC Coordinator has carefully recorded the confirmed outcomes and achievements of the IQAC for the academic year 2020-21, guaranteeing their accessibility for future reference and reporting requirements. Furthermore, the report has been distributed to all IQAC members, for their comprehensive review
Item No.4	Action plan for current Academic year.	Action Plan, approved by IQAC
Item No.5	Student Publication	Resolution has been notified to all departments for necessary action.
Item No.6	Framing Research Policy	Chief R& D Coordinator noted the instructions and planned the meeting
Item No.7	Road Map for Continuous Improvement	IQAC Coordinator circulated the guidelines to all departments for necessary action
Item No.8	Gender Equity Program Implementation	IQAC noted the suggestion given by Principal and communicated to WDC

Dr. A.U.Jawadekar
(IQAC Coordinator)



Dr. S.B.Somani
(Principal)

PRINCIPAL

Copy forwarded to all HODs/Deans for their immediate implementation, if any

Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.